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DDA SUBJECT FILE COPY

DDA 87-2147
8 October 1987

MEMORANDUM FOR: Director of Central Intelligence

FROM: William F. Donnelly
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 8 October 1987

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2. The Office of Personnel (OP) processed 944 new Voluntary Investment Plan applications during FY 1987 compared to 235 in FY 1986. This remarkable increase is partly attributable to the Plan's recent publicity efforts and the heightened awareness about retirement planning.

3. OP reports that during 1987 awards presented to Agency employees totaled nearly \$2 million, an increase of almost \$500,000 over 1986.

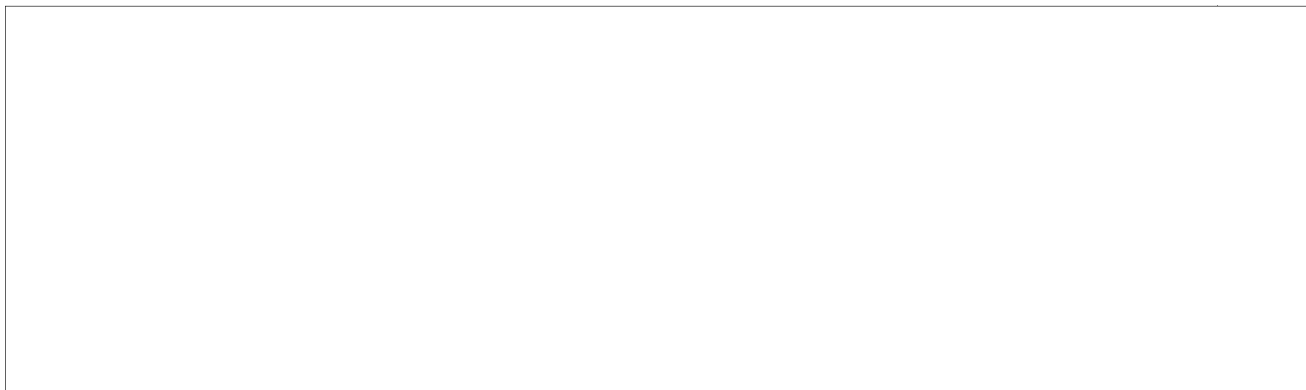
4. The Office of Training and Education has scheduled the first overseas runnings of Managing and Leading in CIA, mandatory courses for all new supervisors. About 50 Operations and Support Officers will take the classes,

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8. The Office of Information Technology has installed IBM computer devices used to store and retrieve data that increase computer storage capacity by 50 percent. The Agency is the first IBM customer to install the new devices.

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William F. Donnelly

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25X1 ORIG: DDA/MS [] pf/8 October 1987 (weeklib)

Distribution:

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0 - DCI
1 - DDCI
1 - EXDIR
1 - OCA []
1 - EA. DA OD
1 - SSA/DDA
1 - DDA/CMS
1 - DDA/MS
1 - DDA/EEO
1 - IPD
1 - RPD
1 - CRD
1 - DDA Subj
1 - WFD Hold
1 - EA Subj

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